



Date:

To : CEO

Through:

General Manager – Human Resources  
Teejay Lanka PLC  
Block D8-D14,  
Seethawaka Export Processing Zone,  
Avissawella, Sri Lanka.

**Sub: Declaration of Interest**

I, <Mr./Mrs. Ms.> <.....> (Name & Surname), EPF-<EPF No.> employed as <.....> (Designation) in <.....> Department in Teejay Group since <.....MM/YYYY> (Date Joined), declare that I (or) my family members/close relatives

1. Have ownership directly or indirectly (Yes/ No)
2. Employed (Yes/ No)

in a company which has business dealings with the Teejay Group. (Select Yes / No where applicable). Please explain in detail if you have ticked "Yes" for any of the above

---



---



---

In addition to above, I would like to declare existing/potential conflicts of interest situations arising in relation to me with any personal or company as per my knowledge (Viz.)

.....  
..... (use -NIL if no conflict of interest to be declared.)

**Information maybe of Importance:**

---



---



---

In case such a situation arises in future, I shall make a declaration to the CEO through the GM HR in this regard.

I, hereby confirm that the above information is true and correct to the best of my knowledge.

.....  
Signature of the Employee

.....  
Date

Note: Please fill in where <...> appear. Remove <> once completed.

**"Without Prejudice"**

**(Any circumstance of conflict of interest that has been in existence will not be considered as a breach, if declared above and terminated after this declaration.)**